

APPLICATION FOR ACCESS TO DIGITAL IMAGES OF MUSEUM OBJECTS/ARCHIVE RECORDS FROM THE COLLECTIONS OF THE SEWERYN UDZIELA ETHNOGRAPHIC MUSEUM OF KRAKÓW

Full name			
Name of institution			
Address, NIP/REGON			
Contact info (e-mail, phone number)			
	Purpose – non-commercial (related to non-profit activities) Purpose – commercial (related to for-profit activities) *underline as appropriate		
Detailed information on the purpose of access (author, title of publication/research paper, type of product, website address, etc.).			
Ordered images of museum objects/archive records:			
No.	Inventory no.:	Author (if known)	Object name:
1.			
2.			
3.			

I declare that I have read the GDPR information clause and agree to the processing of my personal data by the Ethnographic Museum of Krakow for the purpose of recognising and processing the application.

I declare that I am familiar with the Regulations of providing access to collections and information about the collections of the Seweryn Udziela Ethnographic Museum of Kraków for purposes other than sightseeing.

I undertake to provide the following information in an appropriate place: name/title of the object whose image has been made available to me, author, inventory number and information about the owner of the object: *from the collection of the Seweryn Udziela Ethnographic Museum of Kraków.*

Date and signature of applicant.....

Data protection information clause

1. In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) – General Data Protection Regulation hereinafter referred to as GDPR, we inform you:
2. **The data controller of the Applicant's personal data is:**

Muzeum Etnograficzne im. Seweryna Udzieli w Krakowie ul. Krakowska 46, 31-066 Kraków

NIP: 9441503752, REGON: 000277492,

hereinafter referred to as **the Data Controller**.
3. For all matters relating to the processing of personal data and the exercise of rights in relation to data processing **you can contact the Data Protection Officer**, via e-mail at: iodo@etnomuzeum.eu or in writing to the address of the Museum's main seat, as indicated in point. 1.
4. **The Data Controller processes the Applicant's data for the following purposes:**
 - a. fulfilment of the request by the Data Controller (Article 6(1)(b) GDPR)
 - b. compliance with a legal obligation to which the Data Controller is subject in connection with the performance of a contract (Article 6(1)(c) GDPR)
 - c. archival, statistical, reporting purposes
 - d. recovery of claims.
5. **The legal basis for processing personal data is as follows:**
 - a. compliance with a legal obligation to which the Data Controller is subject (Article 6(1)(b) and (c) GDPR)
 - b. necessity for the purposes of the legitimate interests pursued by the Data Controller (Article 6(1)(f) GDPR)
6. **The provision of personal data is voluntary but necessary for the processing of the application.**
7. The Applicant's personal data **will be processed and stored for the period necessary to fulfil the indicated purposes**, in accordance with the criteria set out in legislation.
8. The Applicant's personal data **will not be processed by automated means or subjected to profiling.**

9. **The Data Controller informs that the applicant has the following rights:**

- a. **access to the contents** of their personal data (Article 15 GDPR);
- b. **rectification (correction)** of incorrect data (Article 16 GDPR);
- c. **erasure of data** processed unjustifiably and unlawfully (right to be forgotten – Article 17 GDPR);
- d. **restriction of processing** (i.e. stopping data operations or not deleting data – as requested – Article 18 GDPR);
- e. **object to the processing of data** in the cases specified in Article 21 of the GDPR, which means that, notwithstanding the rights mentioned herein, the Applicant may object to the processing of personal data at any time if the basis for the use of the data is the legitimate interest of the Data Controller. In such a circumstance, once the Applicant's objection has been considered, the Data Controller will no longer be able to process the Applicant's personal data included in the objection, unless the Data Controller can demonstrate the existence of valid legitimate purposes for the processing.
- f. **data portability** as set out in Article 20 of the GDPR, which means that the Applicant has the right to request that their data be sent directly to another controller if technically possible.
- g. **withdraw consent** at any time without affecting the lawfulness of the processing carried out based on consent before its withdrawal (where processing is carried out on the basis of Article 6(1)(a) or Article 9(2)(a) of the GDPR).
- h. **lodge a complaint with a supervisory authority** – should the Applicant consider that the processing of data is in breach of the GDPR. The competent authority is the President of the Personal Data Protection Office.